

M.S.W
COURSE PROFILE

2020 BATCH ONWARDS

Part	Course Code	Course Title	Course type	Offer to	Offer by	Hour per week	Cr.	Academic Council Book No.
	PSW1301FW	FIELD WORK	FW	SPSOC	SOC	TH-3	3	BE2020
III	PSW1401CM	INTRODUCTION TO PROFESSIONAL SOCIAL WORK	TH	SPSOC	SOC	TH-5	4	BE2020
III	PSW1402CM	SOCIAL WORK PRACTICE WITH INDIVIDUALS	TH	SPSOC	SOC	TH-5	4	BE2020
III	PSW1403CM	SOCIAL WORK PRACTICE WITH GROUPS	TH	SPSOC	SOC	TH-5	4	BE2020
III	PSW1404CM	SOCIAL WORK PRACTICE WITH COMMUNITIES	TH	SPSOC	SOC	TH-5	4	BE2020
III	PSW1405CM	SOCIOLOGY FOR SOCIAL WORK PRACTICE	TH	SPSOC	SOC	TH-5	4	BE2020

2020 batch II Semester

Academic Year: 2020-2021

Part	Course Code	Course Title	Course type	Offer to	Offer by	Hour per week	Cr.	Academic Council Book No.
III	PSW2301CM	SOCIAL WORK RESEARCH AND STATISTICS	TH	SPSOC	SOC	TH-4	3	BE2020
III	PSW2401CM	PSYCHOLOGY FOR SOCIAL WORK PRACTICE	TH	SPSOC	SOC	TH-5	4	BE2020
III	PSW2501CM	SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION	TH	SPSOC	SOC	TH-6	5	BE2020
III	PSW2401MO	MANAGEMENT OF NON-GOVERNMENTAL ORGANISATIONS	TH	SPSOC	SOC	TH-5	4	BE2020
III	PSW2301FP	FIELD PRACTICUM IN DEVELOPMENT MANAGEMENT	FW	SPSOC	SOC	LA-4	3	BE2020
IV	PSW2201EI	RURAL COMMUNITY DEVELOPMENT	TH	SPSOC	SOC	TH-4	2	BE2020

2020 BATCH

Part	Course Code	Batch No.	Course Title	Course type	Offer to	Offer by	Hour per week	Cr.	Academic Council Book No.
III	PSW3401CM	--	HEALTH CARE SOCIAL WORK	TH	SPSOC	SOC	TH-5	4	BG2020
III	PSW3402CM	--	PSYCHIATRIC DISORDERS	TH	SPSOC	SOC	TH-6	4	BG2020
III	PSW3501CM	--	HUMAN RESOURCE DEVELOPMENT	TH	SPSOC	SOC	TH-6	5	BG2020
III	PSW3401MO	--	EMPLOYMENT AND LABOUR LEGISLATIONS	TH	SPSOC	SOC	TH-5	4	BG2020
III	PSW0301FP	--	FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK	FW	SPSOC	SOC	LA-3	3	BG2020
III	PSW0302FP	--	FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT	FW	SPSOC	SOC			BG2020

III	PSW3201FP	--	FIELD PRACTICUM IN COMMUNITY DEVELOPMENT	FT	SPSOC	SOC	--	2	BG2020
IV	PSW3201EI	--	URBAN COMMUNITY DEVELOPMENT	TH	SPSOC	SOC	TH-4	2	BG2020

2020 batch IV Semester

Class : Social Work - Social Work

IV Semester

Part	Course Code	Batch No.	Course Title	Course type	Offer to	Offer by	Hour per week	Online Hrs.	Cr.	Academic Council Book No.
III	PSW0301FP	--	FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK	FW	SPSOC	SOC	LA-3		3	BG2020
III	PSW0302FP	--	FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT	FW	SPSOC	SOC	LA-3		3	BG2020
III	PSW4401CM	--	PSYCHO-SOCIAL ASSESSMENT, INTERVENTIONS AND REHABILITATION	TH	SPSOC	SOC	TH-5		4	BH2021
III	PSW4402CM	--	EMPLOYEE WELLBEING AND SOCIAL WORK PRACTICE	TH	SPSOC	SOC	TH-5		4	BH2021
III	PSW4403CM	--	ORGANISATIONAL BEHAVIOUR AND ORGANISATIONAL DEVELOPMENT	TH	SPSOC	SOC	TH-5		4	BH2021
III	PSW4404CM	--	PROJECT	PR	SPSOC	SOC	TH-5		4	BE2020
III	PSW4501CM	--	COUNSELLING SKILLS FOR SOCIAL WORK PRACTICE	TH	SPSOC	SOC	TH-5		5	BH2021

PSW1401CM INTRODUCTION TO PROFESSIONAL SOCIAL WORK

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: identify the basic concepts related to social work

CO2: determine appropriate methods and fields of social work in various contexts

CO3: develop perspectives and interpret social work practice from regional to global level

CO4: describe the emergence and relevance of social work as a discipline and a profession

CO5: develop social work values and ethics personally and professionally

COURSE CONTENT:

UNIT I: BASIC CONCEPT

15 hrs.

Basis concepts related to social work – Charity – Social welfare – Social service – Social reform – voluntary action – Social development – Social empowerment – Social security – Social defence – Social Justice.

UNIT II: AN INTRODUCTION TO SOCIAL WORK

15 hrs.

Social Work – Definition – Objectives – Roles and distinguishing characteristics – Social work methods – an understanding – Fields of social work – Scope and specializations in Social work – Inter-Cultural perspectives in social work.

UNIT III: SOCIAL WORK PERSPECTIVES AND MODELS **15 hrs.**

Social work perspectives – Generalist and Specific– International Social Work Perspectives – Global – Ecological – Environmental – Human rights – Strength based – Social development perspective– Introduction to social work models – Preventive – Curative – Remedial – Rehabilitative – Empowerment – Family Centered Practice – Crisis Intervention.

UNIT IV: SOCIAL WORK – EVOLUTION **15 hrs.**

Evolution of Social work in UK and USA – Evolution of Social work and social reform tradition in India – Social reform movements and their contribution to social work – Indian social thinkers – Gandhian ideology and Sarvodaya Movement – Social work education – Abroad and in India – Importance of field work in Social work.

UNIT V: PROFESSIONAL SOCIAL WORK IN INDIA AND ABROAD **15 hrs.**

Social work as a profession – Professional code of ethics – Professional social work values and field work practice – Social work skills – Professional associations of Social work and Social workers – Scope and focus areas – Status and problems of professional social workers.

TEXT BOOK(S):

Bhattacharya, Sanjay. *Social work – An Integrated Approach*. New Delhi: Deep and Deep, 2003. Print.

REFERENCE BOOK (S):

Francis, Nicholas. *Handbook for Professional Practice & Career Development in Social Work*. Madurai: Francis Publications, 2015. Print.

Harold, E. Bridge & Kevin Corcoran, *Social Work Practice*. Chicago: Lyceum Books, INC, 2001. Print.

Herschel Knapp. *Introduction to social work practice*. New Delhi: Sage Publication INC, 2010. Print.

Nithesh Dhawan. *Social work Perspectives*. Lucknow: Bharat Book Centre, 2014. Print

Parsons, Richard D. *The Ethics of Professional Practice*. Boston: Allyn and Bacon, 2001. Print.

Sheldon, Brian, and Geraldine Macdonald. *A Textbook of Social Work*. New York: Routledge, 2010. Print.

Shiva Prakasham. *Essentials of Social Ethics*. 1st Ed, New Delhi: Rajat Publications, 2001. Print

Turner, Francis J. *Social Work Treatment*. 2nd Ed. New York: Free Press, 1979. Print.

PSW1401CM - INTRODUCTION TO PROFESSIONAL SOCIAL WORK			
Class	I MSW	Semester	I
Cognitive Level	K-2- Remember		
	K-3- Apply		
	K-4 – Analyze		

MAPPING:COs consistency with PSOs

PSW1401CM - INTRODUCTION TO PROFESSIONAL SOCIAL WORK	
CO/PSO	PSO

	1	2	3	4	5
CO 1	2	1	2	3	2
CO 2	3	3	3	3	3
CO 3	3	2	3	3	3
CO 4	3	3	3	3	3
CO 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW1402CM SOCIAL WORK PRACTICE WITH INDIVIDUALS

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: identify the nature and problems of individuals.

CO2: describe the different schools and approaches of social case work

CO3: explain the process and techniques used in case work practice

CO4: acquire the interviewing and recording skills for social case work practice

CO5: apply the skills and techniques in social case work settings

COURSE CONTENT:

UNIT I: CONCEPT OF SOCIAL CASE WORK

15 hrs.

Understanding the nature of Individuals – Problems faced by Individuals and Families – Definition of Social Case Work – Assumptions – Basic and Philosophical – Components – Person – Problem – Place and Process – Principles – Genesis of case work – Abroad and in India.

UNIT II: SCHOOLS AND APPROACHES

15hrs.

Schools – Diagnostic and Functional – Approaches – Psycho-social – Behaviour modification – Problem Solving – Eclectic – Crisis Intervention and Ethnographic – Scope and Current trends.

UNIT III: CASE WORK PROCESS

15hrs.

Client-Case Worker Relationship – Phases in the case work process – Intake – Study – Diagnosis – Definition – Content of Diagnosis – Types of Diagnosis and Steps in Diagnosis – Treatment/Intervention – Application of Intervention methods– Direct – Environmental Modification and Administration of Practical Services –Termination and Follow-up– Evaluation – Skills and Techniques in the Practice of Social Case Work.

UNIT IV: CASE WORK INTERVIEW AND RECORDING

15hrs.

Interview – Meaning – Purpose – Types of interview – Social Study interview – Diagnostic interview and Therapeutic interview – Process of Interview – Phase specific Skills in Interviewing – Basic rules and Problems in interviewing– Recording– Meaning – Purpose – Components – Sources – Principles – Guidelines and Types – Problem Oriented – Process – Summary – Verbatim and Narrative – Importance of Recording.

UNIT V: CASE WORK PRACTICE IN DIFFERENT SETTINGS

15 hrs.

Role of Case Worker – Family – Women– Youth and Child Welfare – Health Care – Rehabilitation Centres – De-addiction centres – Educational Institutions – Correctional institutions – Industrial

settings and Residential Institutions for the Aged and The Challenged – Special Groups – Victims of Violence– Abuse and Disaster.

TEXT BOOK:

Gordon Hamilton. *Theory and Practice of Social Case Work*. 2nd ed. New Delhi: Rawat Publication. 2013. Print.

REFERENCE BOOK(S):

Gordon Hamilton. *Principles of Social Case Recording*. New York: Columbia UP, 1951. Print.
 Perlman, Helen H. *Social Casework: A Problem-Solving Process*. Chicago: University of Chicago Press, 1957. Print.

Maria Saleth Adiseshiah, R. M. S., & Saleth, R. M. *From Individual to Community: Issues in Development Studies: Essays in Memory of Malcolm Adiseshiah*: Sage Publications, 2012. Print.

Richmond, E. Mary. *Social Diagnosis*. New York: Russell Sage Foundation, 2012. Print.

PSW1402CM SOCIAL WORK PRACTICE WITH INDIVIDUALS			
Class	I MSW	Semester	I
Cognitive Level	K-1– Remember		
	K-2– Understand		
	K-3 – Apply		
	K-4 – Analyze		

MAPPING: COs consistency with PSOs

PSW1402CM SOCIAL WORK PRACTICE WITH INDIVIDUALS					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	2	2	2	2	2
CO – 2	2	2	2	2	2
CO – 3	2	2	2	2	2
CO – 4	2	2	2	2	2
CO – 5	2	2	3	3	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW1403CM SOCIAL WORK PRACTICE WITH GROUPS

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: describe the characteristics and functions of different groups

CO2: discuss the principles and philosophy of social group work

CO3: illustrate the process of social group work

CO4: explain the theories, models and techniques of group work

CO5: apply group work methods in different social work settings

COURSE CONTENT:

UNIT I: SOCIAL GROUPS – AN INTRODUCTION

15 hrs.

Definition – Functions – Characteristics – Significance and types of groups – Factors of group formation – Group dynamics – Group formation phases – Forming – Storming – Norming – Performing and adjourning – Group as an agent of change.

UNIT II: SOCIAL GROUP WORK **15 hrs.**

Social Group Work – Concept – Assumptions – Definitions – Values – Purpose – Principles – Philosophy behind GW Historical Development of Group Work – Group Work as a method of social work – Scope and limitations of SGW.

UNIT III: GROUP WORK PROCESS **15 hrs.**

Planning Phase – Selection of members – Composing groups – Orienting the members – Preparing the environment Beginning Phase – Preparing for group work – First meetings – Interviewing – Ground rules for group work meetings – Goal setting – Motivation – Assessment of communication and interaction– Middle phase – Intervening with group members – Problem Solving – Dealing with difficult members – Ending Phase – Evaluation – Group work evaluation – Termination – Follow-up– Group Work Recording – Purpose– Principles and Types of group work recording.

UNIT IV: SOCIAL GROUP WORK THEORIES AND MODELS **15 hrs.**

Theories underlying Group Work Practice – Systems theory Role theory – Field Theory and Social Exchange Theory – Development theory – Models of Social Group Work – Remedial – Reciprocal– Developmental and Social Goals Model – Techniques in Group work – Programme planning – Factors – Process and use of Programme media.

UNIT V: SOCIAL GROUP WORK SETTINGS AND PRACTICE **15 hrs.**

Applications of group work method in different settings – Community (Children, Women, Youth and Aged). Educational settings – Hospital Settings – De-addiction Centres – Correctional Settings – Industrial Settings – Institutions for physically and mentally challenged.

TEXT BOOK(S):

Toseland, Ronald W., and Robert F. Rivas. *An Introduction to Group Work Practice. 2nd ed.* New York: Allyn and Bacon, 1995. Print

REFERENCE BOOK(S):

- Douglas, T. *Basic Group Work.* Carbides: Tavistock, UP, 1978. Print.
- Fink, Arthur E., Jane H. Pfouts and Andrew W. Dobelstein. *The Field of Social Work. 8th ed.* Beverly Hills: Sage Publications, 1985. Print.
- Johnson, David W., Johnson, Frank. P. *Joining Together: Group Theory and Group Skills. 8th Ed.* NewYork: Allyn and Bacon, 2008. Print.
- Richmond, E. Mary. *Social Diagnosis.* New York: Russell Sage Foundation, 2012. Print.

PSW1403CM SOCIAL WORK PRACTICE WITH GROUPS			
Class	I MSW	Semester	I
Cognitive Level	K-2– Understand		
	K-4 – Analyze		

MAPPING:COs consistency with PSOs

PSW1403CM SOCIAL WORK PRACTICE WITH GROUPS					
CO/PSO	PSO				
	1	2	3	4	5
CO - 1	2	2	2	2	2
CO - 2	2	2	2	2	2
CO - 3	2	2	3	2	3
CO - 4	2	2	3	2	3
CO - 5	2	2	2	2	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated(1), No Correlation (0)

PSW1404CM SOCIAL WORK PRACTICE WITH COMMUNITIES

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: explain the various concepts in Community Organization

CO2: discuss the models and fields of Community Organization

CO3: examine the role of community-based organizations in community development

CO4: identify appropriate strategies of social action towards social change and development

CO5: examine the role of social worker in Community Development

COURSE CONTENT:

UNIT I: UNDERSTANDING COMMUNITY AND COMMUNITY ORGANISATION

15 hrs.

Community – Definition – Meaning – Types – Power Structure – Dynamics and Community Leadership – Community Organisation – framework – Definition – Objectives – Principles – Assumptions – Roles and skills of Community Organizer – Evolution of Community Organisation as a method of social work – Approaches – Saul Alinsky – Paulo Friere and Ambedkar.

UNIT II: PHASES IN COMMUNITY ORGANISATION

15 hrs.

Steps in Community Organisation – Mobilization – Assessment – Planning – Implementation and Evaluation – Models of CO – Resource mobilization – Meaning –Definition and steps – Application of Community Organisation in different fields – Community organization with vulnerable communities – Migrants – Refugees – Slum dwellers and transgender.

UNIT III: COMMUNITY DEVELOPMENT

15 hrs.

Community Development – Definition and meaning – Steps in programme planning – Community Organisation and Community Development – Differences – Community Organisation for Community Development – Agencies of Community Development.

UNIT IV: SOCIAL ACTION

15 hrs.

Social Action – Meaning – Definition – Objectives – Principles – Scope – Process and strategies of social action – Public Interest Litigation – Use of media and public opinion building in advocacy and lobbying – History – Models of social action – Social action for social change and development.

UNIT V: SOCIAL ACTION AS A METHOD OF SOCIALWORK**15 hrs.**

Social problems and social action – Roles of social worker in social action – Contributions of contemporary social activists – Social movements – Definition – Meaning – Contemporary social movements – Coalition and Network building – Linking up protest movements with development work.

TEXT BOOK(S):

Samuel H. Taylor and Robert W. Roberts, *Theory and Practice of Community social work*, New Delhi, Rawat Publication,2013, print.

REFERENCE BOOK(S):

Asha Ramagondapatil. *Community Organisation and Development*. Delhi: PHI learning private limited, 2013. Print.

Fink, Arthur E., Jane H. Pfouts, and Andrew W. Dobelstein. *The Field of Social Work. 8th Ed.* Beverly Hills: Sage Publications, 1985. Print.

Kishor Banushali, *Community based rehabilitation*, Tripura: The Icafi university press publisher, 2008. Print.

Meenai, Zubair. *Participatory Community Work*. New Delhi: Concept Publishing Company, 2008. Print.

Robin Wyati, *Brokenmirrors*, New Delhi: Sage Publication,2010, Print

Ross, Murray G. *Community Organization: Theory, Principles and Practice*.2nd Ed. New York: Harper & Row Publishers, 1967. Print.

PSW1404CM SOCIAL WORK PRACTICE WITH COMMUNITIES			
Class	I MSW	Semester	I
Cognitive Level	K-2– Understand		
	K-4– Analyze		

MAPPING:COs consistency with PSOs

PSW1404CM SOCIAL WORK PRACTICE WITH COMMUNITIES					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	2	2	2	2	2
CO – 2	2	2	2	2	2
CO – 3	2	2	2	2	2
CO – 4	2	2	2	2	2
CO – 5	3	2	3	3	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW1405CM SOCIOLOGY FOR SOCIAL WORK PRACTICE**(THEORY)****COURSE OUTCOMES:****5 hrs./wk.**

On successful completion of the course, the student will be able to

CO1: explain the relevance of sociology in understanding individual and groups

CO2: analyze the characteristics and functions of society

CO3: identify different agents of socialization and functions of social institutions

CO4: review social inequalities and recognize the need for social change

CO5: analyse social problems

COURSE CONTENT:

UNIT I: INTRODUCTION TO SOCIOLOGY

15 hrs.

Social Sciences – an understanding – Sociology as a social science – Origin and definition – Sociological perspective and its application – Individual in the social context – The basics of sociological investigation – Relevance of Sociology in Social work.

Self Study: Sociological perspectives about the evolution of individuals, groups, clan, kinship and society

UNIT II: BASIC CONCEPTS & FUNCTIONS OF SOCIETY

15 hrs.

Society – Concept – Types – Marx and Weber – Concept of society – Community– Definition – Characteristics – Culture – Definition – Components – Cultural diversity and its relevance in social work – Nature-nurture – Socialization – Meaning – Agents – Relevance to social work – Social structure – Role and Status – Social groups.

Self Study: Sociological schools of thought.

UNIT III: SOCIAL INSTITUTIONS

15hrs.

Social institutions – Meaning and Definition –Types of Social Institutions – Marriage – Family– Religion – Education – Politics and Government – Functions of Social Institutions – Understanding the role of social institutions for social work practice.

Self Study: Politics and Government as Social Institutions

UNIT IV: SOCIAL INEQUALITY & SOCIAL CHANGE

15 hrs.

Social inequality and Stratification – Meaning – Definition – Characteristics and Functions –Caste – Class – Gender in Indian Society – Social change – Meaning – Causes – Factors – Social Change in India – Modernity and Postmodernity.

Self Study: Relevance of Social Justice for Indian Society

UNIT V: SOCIAL DISORGANIZATION AND SOCIAL PROBLEMS

15 hrs.

Deviance– Concept – Functions and Meaning – Collective behaviour – An introduction – Social movements – Contemporary social problems – An overview.

Self Study: Social problems and deviation and its effect on vulnerable groups, Field visits for experiencing social practices and Group presentations on social issues.

TEXT BOOK(S):

Macionis, John J. *Sociology*. New Jersey: Prentice Hall, 2001. Print.

REFERENCE BOOK(S):

Charon, Joel M. *Meaning of Sociology*. New Jersey: Prentice Hall, 1999. Print.

Collins, Randall. *Theoretical Sociology*. Jaipur: Rawat Publications, 2009. Print.

Newman, David M. *Sociology: Exploring the Architecture of Everyday Life*. California: Pine Frige Press, 1997. Print.

Rao, C. N. *Sociology: Principles of Sociology with an Introduction to Social Thought*. NewDelhi: S. Chand, 1990. Print.

PSW1405CM SOCIOLOGY FOR SOCIAL WORK PRACTICE			
Class	I MSW	Semester	I
Cognitive Level	K-2- Remember		
	K-4 – Analyze		

MAPPING:COs consistency with PSOs

PSW1405CM SOCIOLOGY FOR SOCIAL WORK PRACTICE					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	3	3	3	3	3
CO – 2	3	2	2	2	2
CO – 3	3	2	3	2	1
CO – 4	3	3	3	3	3
CO – 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW1301FW FIELD WORK

(FIELD WORK)

COURSE OUTCOMES:

3 hrs./wk.

On successful completion of the course, the student will be able to

CO1: state the nature, role and function of various social organisations

CO2: interpret the different areas of social work practice

CO3: apply personal and professional competencies in the field work practice

CO4: analyse various social issues and design appropriate intervention programs

CO5: interpret and formulate strategies towards social policy

COURSE CONTENT:

I. WORKSHOPS ON CORE LIFE SKILLS

- Self-awareness
- Interpersonal relationship
- Effective communication
- Problem solving
- Critical thinking
- Decision-making
- Creative thinking
- Empathy
- Coping with stress and emotions

II. OBSERVATION VISITS

- Governmental bodies
- Non-governmental bodies
- Local governmental bodies

III. RURAL CAMP

- Village exposure and Participatory Rural Appraisal (PRA)

IV. SOCIAL WORK INTERVENTIONS

- Intervention with individuals
- Intervention with a group
- Intervention with a community

V. WORKSHOP

- Professional Social Work Practise.
- Good Governance.
- Development Perspective in Social Welfare Agency.

PSW1301FW FIELD WORK			
Class	I MSW	Semester	I
Cognitive Level	K1- Remember		
	K3- Apply		
	K4 –Analyse		
	K5 –Evaluate		

MAPPING:COs consistency with PSOs

PSW1301FW FIELD WORK					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	2	2	3	3	3
CO – 2	2	2	2	2	3
CO – 3	2	2	2	2	2
CO – 4	2	2	2	2	2
CO – 5	2	2	2	2	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated(1), No Correlation (0)

PSW2301CM SOCIAL WORK RESEARCH AND STATISTICS

(THEORY)

COURSE OUTCOMES:

4 hrs./wk.

On successful completion of the course, the student will be able to

CO1: discuss social research and its importance in social work

CO2: asses various research design and techniques in social science research

CO3: apply appropriate data collection methods in social work research

CO4: apply different statistical tests for data analysis

CO5: develop skills for research report writing

COURSE CONTENT:

UNIT I: INTRODUCTION

10 hrs.

Nature of scientific enquiry – Research – Concept, components, Types – Scientific method – Functions and principles – Social Research – Concept – Objectives and purpose – Characteristics – Use – Ethics and criteria – Qualities of good researcher – Limitations – Social Science Research – Social work research – Objectives and scope.

UNIT II: PROBLEM CONCEPTUALIZATION AND RESEARCH DESIGN

10 hrs.

Identification and formulation of research problems – Review of literature and formulation of objectives – Conceptualizing variables and concepts – Hypotheses – Definition – Formulation – Attributes and types – Approaches – Qualitative and quantitative research – Qualitative research – Meaning – Scope – Research design – Meaning and Types – Exploratory – Descriptive – Diagnostic – Experimental – Survey and quasi-experimental – Strategies – Sampling and design – Methods – Ethnography – Focus group discussion – Life history and content analysis – Use – Limitations and obstacles in qualitative research – Quantitative research – Meaning – Type – Difference between qualitative and quantitative research – Participatory Action Research.

UNIT III: DATA COLLECTION

15 hrs.

Tools for Data Collection: Universe – Census and Survey method – Types – Interview schedule and Questionnaire – guidelines for constructing the tools – Measurement – Types – Nominal – ordinal – Interval and ratio – Validity and reliability – Rating Scales – Need for scales – Scaling techniques (Thurston, Likert, Guttman, Osgood, Bogardus).

Methods of Data Collection – Methods – Observation – Meaning and types – Survey method – Personal interview and mailed questionnaire – Advantages and disadvantages – Code book – Interview guide – Pilot study and pretest – Collection of data.

UNIT IV: DATA PROCESSING AND COMPUTER APPLICATIONS FOR RESEARCH

15 hrs.

Editing – Coding – Variable sheet – Tabulation of data – Measures of central tendencies – Arithmetic mean, median and mode – Dispersion – Range – Quartile deviation – Standard deviation and co-efficient of variation – Tests of significance – “t” test and chi-square test – Correlation – Meaning – Types and uses – Karl Pearson’s co-efficient of correlation and Spearman’s Rank correlation.

Computer Applications – Use and application of computer in social work research with special reference to Qualitative and Quantitative Open Source Software.

UNIT V: DATA PRESENTATION, INTERPRETATION AND RESEARCH WRITING

10 hrs.

Data presentation and interpretation – Tables – Diagrams – Graphs – Infographics – Research report writing – Format of research report – Preliminaries – Body – References – Footnotes – Bibliography – Documentation skills – Methods of reference reading – Source of collecting bibliography – Techniques of note taking – Library ethics.

Hands on training on data analysis and reporting

TEXT BOOK(S):

Kothari, C. R. *Research Methodology*. New Delhi: Wiley Eastern Limited, 1985. Print.

REFERENCE BOOK(S):

David Freedman, Robert Pisani and Roger Purves, *Instructors manual for statistics*. 1st Ed: New York: George j. Mcleod Limited, 1978. Print

Hugh McLaughlin., *Understanding Social Work Research*. 2nd Ed, London: Sage Publication, 2012. Print.

Louise Hardwick and Aidan Worsley. *Doing Social Work Research*. London: Sage publication, 2011. Print

Rosaline Barbour. *Doing Focus Groups*. London: SAGE publications Limited, 2007. Print

Therese, L. Baker, *Doing Social Research*. 3rd Ed., India McGraw-Hill publication, 2014. Print

Willim, J. Goode, Paul K. Hatt, Goode, W. J., & Hatt, P. K. *Methods of Social research*. 8th Ed. Hyderabad: Asia Law house, 2016. Print.

PSW2301CM SOCIAL WORK RESEARCH AND STATISTICS	
Class	I MSW Semester II
Cognitive Level	K2- Understand K3- Application K4- Analyze

MAPPING: COs consistency with PSOs

PSW2301CM SOCIAL WORK RESEARCH AND STATISTICS					
CO/PSO	PSO				
	1	2	3	4	5
CO 1	3	3	3	3	1
CO 2	2	3	3	3	3
CO 3	3	3	3	3	3
CO 4	3	3	3	2	3
CO 5	2	3	3	3	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW2401CM PSYCHOLOGY FOR SOCIAL WORK PRACTICE

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: explain various perspectives of Psychology

CO2: discuss basic psychological processes.

CO3: discuss the role of motivation and emotion in influencing human behaviour

CO4: develop an understanding about personality and intelligence

CO5: apply psychological concepts in social work practice.

COURSE CONTENT:

UNIT I: INTRODUCTION AND BASIC PERSPECTIVES

15 hrs.

Psychology – an introduction – Perspectives of Psychology – Biological – Psychodynamic – Behavioral – Cognitive and Humanistic – Lifespan perspective – Development – Concept – Dimensions and principles – Developmental stages and tasks – Piaget's Theory of Cognitive Development – Kohlberg's Theory of Moral Reasoning – Relevance of Psychology for Social Work Practice.

UNIT II: BASIC PROCESSES – AN INTRODUCTION

15 hrs.

Sensation – Concept – sense organs – sensory processes – Perception – Concept – Characteristics – process and factors influencing perception – Attention – Concept – Characteristics – Attention and processing of information – Learning – an Introduction – Theories – Ivan Pavlov – Skinner – Thorndike – Kohler – Bandura – Reinforcement and Punishment – Memory – Information Processing model of memory – Types – Techniques of Improving Memory.

UNIT III: MOTIVATION AND EMOTION

15 hrs.

Motivation – Introduction primary drives – Hunger – Thirst and sex – Learnt motives – Need for achievement – Power and affiliation – Maslow's theory. Emotion – Basic emotion – physiological correlates and emotional intelligence.

UNIT IV: PERSONALITY AND INTELLIGENCE

15 hrs.

Intelligence – Concept – Assessment – Major approaches- an introduction. Personality – Concept – Factors influencing personality– Major approaches-an Introduction.

UNIT V: SOCIAL PSYCHOLOGICAL APPROACH

15 hrs.

Social psychology in relation to Social Work – Attitude – Nature and factors influencing attitudes – Stereotypes – Prejudice and discrimination – Formation of attitudes and attitudinal change.

TEXT BOOK(S):

Morgan, Clifford T., et al. *Introduction to Psychology*. 7th Ed. New Delhi: Tata McGraw Hill, 1993. Print.

REFERENCE BOOK(S):

Baron, R. A. *Psychology*. New Delhi: Prentice Hall of India, 2001. Print.

Hilgard, Atkinson Smith. *Introduction to Psychology*. 9th ed. USA: Harcourt Brace Jovanovich, 1987. Print.

Morris, C. G. *Psychology: An Introduction*. New Jersey: Prentice Hall, 1998. Print.

Myers, D. G. *Psychology*. New York: Worth Publishers, 1999. Print.

Pearson, *Psychology*. New Delhi; Dorling Kindersley Publication.2008. Print.

Weiten, W. *Themes and Variations*. Boston: Cole, 1995. Print.

PSW2401CM PSYCHOLOGY FOR SOCIAL WORK PRACTICE			
Class	I MSW	Semester	II
Cognitive Level	K-2- Understand		
	K-3- Apply		

MAPPING: COs consistency with PSOs

PSW2401CM PSYCHOLOGY FOR SOCIAL WORK PRACTICE					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	3	2	2	3	3
CO – 2	3	2	2	2	2
CO – 3	3	2	2	2	2
CO – 4	3	2	3	2	2
CO – 5	3	2	2	2	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW2501CM SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION

(THEORY)

COURSE OUTCOMES:

6 hrs./wk.

On successful completion of the course, the student will be able to

CO1: explain the concepts of social welfare and social policy

CO2: analyse the status of social welfare administration in India

CO3: apply the state specific social welfare policies and programmes

CO4: appraise appropriate social legislation for social change

CO5: appraise social enactments for ensuring human rights for people in special needs and contexts

COURSE CONTENT:

UNIT I: SOCIAL WELFARE AND SOCIAL POLICY – AN INTRODUCTION 15 hrs.

Social welfare – Concept and Definition – Policy – Definition – Meaning and types – Social policy – Definition – Nature – Types – Steps/stages of social policy formulation – Models of social policy – Relevance of social welfare and social policy in Social Work.

UNIT II: SOCIAL WELFARE ADMINISTRATION – INTRODUCTION AND EVOLUTION 15 hrs.

Social welfare administration – Definition – Meaning – Objectives – Principles – Functions and scope – Structure – National State and District level – Role and functions of social welfare administrators and agencies – Evolution of social welfare ministry in India – Social Welfare Administration as a method of social work.

UNIT III: ADMINISTRATIVE ARRANGEMENTS FOR SOCIAL WELFARE IN TAMIL NADU 20 hrs.

Administration arrangements for social welfare – Social Welfare Board – Central and State and relevant civil society organisations – Social welfare policies, programmes and schemes – National and State – Roles and challenges of social workers in the context of social policy and social welfare.

UNIT IV: LEGISLATION AS AN INSTRUMENT FOR SOCIAL CHANGE – I 20 hrs.

Social Legislation – Definition– Types– Relevance – Legal Aid – Lok Adalat - PIL – Laws affecting social institutions – Indian personal laws – Laws relating to children – Child Marriage Restraint (Amendment) Act, 1978 – Child Labour (Prohibition And Regulation) Amendment Act, 2016 – The Juvenile Justice (Care And Protection of Children) Act, 2000 – Protection of Children from Sexual Offences Act 2012 – Laws relating to women: Pre Natal Diagnostic Techniques Act, 1994 – Prevention of Immoral Traffic Act, 1956 – Dowry Prohibition Act,1961 – Medical Termination of Pregnancy Act,1978 – Indecent Representation of Women Act,1986 – Domestic Violence Act,2005 – Sexual Harassment In Workplace (Prevention, Prohibition and Redressal) Act, 2013.

UNIT V: LEGISLATION AS AN INSTRUMENT FOR SOCIAL CHANGE – II 20 hrs.

Laws for public good and dealing with reform of social evils – Protection of Human Rights Act,1993 – Right to Information Act, 2005 – Right to Free and Compulsory Education Act, 2009 – Bonded labour system (abolition) Act,1976 – The Scheduled Castes and the Scheduled Tribes (Prevention of Atrocities) Amendment Act, 2015 – Protection of Civil Rights Act, 1955 – National Rural Employment Guarantee Act, 2005 – Mental Health Care Act, 2017 – Persons with Disabilities (protection of equal rights and opportunities and full participation) Act,1995 – The Transplantation of Human Organs Act, 1994 – Information Technology Act 2000 – Narcotic Drugs and Psychotropic Substances Act, 1985.

TEXT BOOK(S):

Gangrade, K, D *Social legislation in India*. New Delhi: Concept Publishing Company (p) limited, 1978.Print.

Pandey, S. K. *Social Welfare Administration*. New Delhi: Mahaveer and Sons, 2007. Print.

REFERENCE BOOK(S):

Seshachalam, S. *Juvenile Justice (care and protection of children)*. Chennai: Deccan publications,2012. Print.

Paul Spicker. *Social policy Themes and Approaches*. 2nd Ed. New Delhi: RAWAT publications, 2008.Print.

Prasantkumar Panda. *Human Development and Social Security in India*. New Delhi: New century Publications, 2014.Print.

Spicker, Paul. *Social Policy Themes and Approaches*. New Delhi: Rawat Publications, 2010. Print.

PSW2501CM SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION		
Class	I MSW	Semester II
Cognitive Level	K2- Understand K3- Application K4- Analyze K6- Evaluate	

MAPPING: COs consistency with PSOs

PSW2501CM SOCIAL WELFARE ADMINISTRATION AND SOCIAL LEGISLATION					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	2	2	1	1	1
CO – 2	3	3	2	3	2
CO – 3	3	3	3	3	3
CO – 4	3	3	3	3	3
CO – 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW2401MO MANAGEMENT OF NON-GOVERNMENTAL ORGANISATIONS

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: describe the characteristics and functions of voluntary organisation

CO2: discuss legal registration of Non-governmental organisations

CO3: apply project management skills

CO4: assess the importance of transparency and accountability in NGO sector

CO5: create strategies for funding and resource mobilization

COURSE CONTENT:

UNIT I: INTRODUCTION**15 hrs.**

Introduction – Organization – Voluntary organization – Charitable Organisation -Non-Profit Organisations – Non-Governmental Organisation – Need – Definition – Characteristics – Roles – Functions and Classification – Structure and Focus Area of NGOs – Strengths and Challenges.

UNIT II: REGISTRATION OF NON-GOVERNMENTAL ORGANISATIONS**15 hrs.**

Legal procedures for establishment of Non-Governmental Organisations– Trust – Society and Non-Profit– Companies Act – Concept and Features – Difference between Trust and Society – Registration Procedures – Importance of Memorandum of Association (MOA) and Bye-laws – Roles and Responsibilities of Office Bearers.

UNIT III: PROJECT MANAGEMENT**15hrs.**

Definition – Concept and Steps in Project Management – Needs Assessment – Study – Project planning – Implementation and Evaluation – Project proposal – Components – Guidelines – Programme planning and Programme Evaluation – Logical Framework Analysis –Introduction.

UNIT - IV: FUNDING AND ACCOUNTABILITY**15 hrs.**

Project Approach to Funding – Funding Criteria and Donors Relation – Working with Government Agencies – Transparency and Accountability in the NGO Sector – Foreign Contribution and Regulation Act (FCRA) – Issues and Challenges.

UNIT V: RESOURCE MOBILISATION**15 hrs.**

Concept – Purpose and Need – Resources –Types – Sources of Funds –Techniques and Principles of Fund Raising – Developing a Fund Raising Strategy – Fund Raising Proposal – Need and Importance of Fund Raising Materials – Social Marketing – Corporate Social Responsibility.

TEXT BOOK(S):

Snehlata, Chandra. *Non-governmental Organisations: Structure, Relevance and Functions*, New Delhi: Kanishka Publishers, 2007. Print.

REFERENCE BOOK(S):

Anita Abraham, *Formation and Management of NGOs*, 4th ed. New Delhi: Universal Law Publishing, 2015.Print.

Francis, Nicholas. *Handbook for Professional Practice & Career Development in Social Work*. Madurai: FRANCIS Publications, 2015.Print.

Goel, S. L. Ramkumar. *Administration and Management of Non-governmental Organisations*. New Delhi: Deep and Deep Publications, 2004. Print.

Michael Norton and Murray Culshaw, *Getting Started in Fundraising*, 1stEd: New Delhi: Sage publication, 2000.print

Bhatia, S, K. *Management of Non-profit Organisation*, New Delhi: Deep and Deep Publication, 2007.Print

Snehlata, Chandra. *Guidelines for NGOs Management in India*, 2ndEd.NewDelhi: Kanishka Publisher, 2014.Print

PSW2401MO MANAGEMENT OF NON-GOVERNMENTAL ORGANISATIONS		
Class	I MSW	Semester II
Cognitive Level	K2- Understand K3- Application K4- Analyze K5- Synthesis	

MAPPING: COs consistency with PSOs

PSW2401MO MANAGEMENT OF NON-GOVERNMENTAL ORGANISATIONS					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	2	3	2	2	1
CO – 2	2	2	2	2	1
CO – 3	3	3	3	3	2
CO – 4	3	2	2	2	2
CO – 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW2201EI RURAL COMMUNITY DEVELOPMENT

(THEORY)

COURSE OUTCOMES:

4hrs./wk.

On successful completion of the course, the student will be able to

CO1: explain the nature of rural communities and their developmental issues.

CO2: evaluate various rural development initiatives.

CO3: formulate strategies and develop the necessary skills to work with rural communities.

CO4: assess the role and contribution of rural development administration.

CO5: appraise the appropriate approach and strategy for rural community development

COURSE CONTENT:

UNIT I: RURAL COMMUNITY AND DEVELOPMENT

12 hrs.

Rural community: Concept – Meaning and Characteristics – Rural development – Concept and definition – Origin and background of rural development in India – Srineketan – Sevagram – Marthandam – Gurgoan

experiment – SEVA – Firka Development in Madras – Nilokheri Experiment – Etowah pilot Project – Approaches to rural development – Scope and relevance.

UNIT II: DEVELOPMENTAL ISSUES IN RURAL INDIA

12 hrs.

Understanding the rural economy – Agriculture and other livelihood activities – Land and rural housing – Management of natural and common property resources – Gender and health in rural development – Rural backwardness – Causes and implications – Rural poverty – Causes – Implications and development interventions – Five Year Plans and Rural Development – Contemporary Approaches – Community chest – Community Driven Development (CDD) – Asset Based Community Development (ABCD).

UNIT III: RURAL COMMUNITY ADMINISTRATION

12 hrs.

Administrative structures of Rural Development – Central – State – District – Block and Panchayat level – Role of Panchayati raj institutions in rural administration programmes and development – Rural development agencies – Council for Advancement of Peoples Action and Rural Technology (CAPART) – National Institute for Rural Development (NIRD) – National Bank for Agriculture and Rural Development (NABARD) – Regional Rural Bank (RRB) District Rural Development Agencies (DRDA) – Rural Community Development Programmes – Integrated Child Development Scheme (ICDS) – National Rural Employment Programme (NREP) – Jawahar Rozkar Yojana (JRY) – Minimum need Programme – National Rural Health Mission – Central and State Government Schemes on Rural Development.

UNIT IV: CIVIL SOCIETY AND SOCIAL MOVEMENTS IN RURAL DEVELOPMENT

12 hrs.

Role of youth and women in community development – Youth clubs – Self-help groups and rural development – National Rural Employment Guarantee Scheme (NREGS) – Cash transfer scheme – Public Distribution Scheme system – Cooperatives – Principles – Characteristics – Types and Functions of Cooperatives – Community Based Organisations and their role – Social enterprise and rural development.

UNIT V: APPROACHES AND STRATEGIES

12 hrs.

Livelihood Approach – Water Shed Management – Drought Relief – Animal husbandry – Rural livelihood programmes – Displacement – Diaspora and Rehabilitation – Migration and Livelihood – Role of financial institutions and technology for rural livelihood – Micro credit – Social enterprise and rural innovation – Social Work approach to rural development.

TEXT BOOK(S):

Kant Singh, Krishna and Shankar Singh, Ram. *Social Work and community development*. New Delhi: ABD publishers, 2011. Print.

REFERENCE BOOK(S):

Arya, R.P. *Training for Social work and rural development*. New Delhi: Manglam Publishers & Distributors, 2007. Print.

Dandekar V. M. Rath Nilakantha. *Poverty in India*. Bangalore: Books for change, 2008. Print.

Elliott, Jennifer A. *An Introduction to Sustainable Development*. Third ed.: Noida: Saurabh Printers Pvt. Ltd., 2006. Print.

Naik Gopal., et.al. *Urban Infrastructure and Governance*. New Delhi: Routledge, 2010. Print.

Palanithurai. G. *Dynamics of New Panchayati Raj System in India*. New Delhi: Concept publishing company, Volume 1, 2(2002) Volume 5 (2006) Volume 6 (2008). Print.

Saleth. R Maria. *From Individual to community*. Sage Publications, New Delhi: 2012. Print

Sinha, Komol. *Rural Development in India: Retrospect and Prospects*. New Delhi: Concept Publishing Company Private Limited, 2010. Print.

PSW2201EI RURAL COMMUNITY DEVELOPMENT			
Class	I MSW	Semester	II
Cognitive Level	K-2 - Understand		
	K-6 – Create		

MAPPING: COs consistency with PSOs

PSW2201EI RURAL COMMUNITY DEVELOPMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	2	3	3	3	3
CO – 2	2	2	2	2	2
CO – 3	2	2	2	2	2
CO – 4	2	2	2	2	2
CO – 5	2	2	2	2	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW2301FP FIELD PRACTICUM IN DEVELOPMENT MANAGEMENT

(FIELDWORK)

COURSE OUTCOMES:

4 hrs. / wk

On successful completion of the course, the student will be able to

CO1: describe the roles and functions of development organisations

CO2: apply project management skills and design programme specific interventions

CO3: evaluate the effectiveness of community organization in creating social change

Components:

Concurrent Field Work

The major component of Field practicum in the second semester will be the Concurrent Field Work. The students will be placed in social organizations. The students will work as interns in the agency and carry out various activities and programmes with the guidance of the Agency Supervisor and Faculty Supervisor. At the agency where she will be placed, she will have an Agency Supervisor who will be a contact person for her queries and learnings within the agency. The fieldwork evaluation will be done collectively with the internal and external assessment tools by the Faculty Supervisor and the Agency Supervisor.

Duration – 24 working days.

Common requirements:

1. Understanding the working of an agency in relation to the agency's goals, policies and philosophy.
2. Experiencing direct practice with the client systems and the management operations of the work of the setting – one Case work process and one group work process
3. Plan and organize a Community Organisation (CO) programme
4. Enhance report writing skills through Project, Proposal, Press and Journal writing.

PSW2301FP FIELD PRACTICUM IN DEVELOPMENT MANAGEMENT		
Class	I MSW	Semester II
Cognitive Level	K2- Understand K3- Application K5- Evaluation	

MAPPING: COs Consistency with PSOs

PSW2301FP FIELD PRACTICUM IN DEVELOPMENT MANAGEMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO – 1	3	3	3	3	3
CO – 2	3	3	3	3	3
CO – 3	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1), No Correlation (0)

PSW3401CM HEALTH CARE SOCIAL WORK

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: discuss the concept of health and medical social work practice

CO2: compare the various models of health care in India

CO3: evaluate the health care systems and the national policies related to health

CO4: analyse strategies for intervention and health promotion

CO5: propose proactive strategies for medical social work practice in various settings

COURSE CONTENT:

UNIT I: INTRODUCTION

15 hrs.

Understanding major concepts in health: Definition of health – Indicators and determinants of health in the WHO framework – Concepts of Preventive medicine – Social medicine and community medicine.

Medical social work: Definition and understanding of medical social work – Historical development of Medical social work in the West and in India – MPSW Department – Need – Structure and Administration – Patient rights – Ethical responsibilities of healthcare social workers – Trends and Scope of Medical social work.

UNIT II: HEALTH CARE MODELS

15 hrs.

Definition – meaning – Functions and importance of public health – Health models – Prevention – Promotion – Integrative – Development model – Introduction to different approaches to health – Allopathic systems – Alternate systems – Ayurveda – Siddha– Homeopathy – Naturopathy – Unani – Holistic approach to health.

UNIT III: HEALTH CARE SYSTEMS

15 hrs.

Public sector – Primary health care – Secondary and tertiary health care – private sector – current trends in commercialization – National health programmes – Health in Five Year Plans – outlay – programmes and achievements – National Health Policy in India – Role of National and International organisation in health promotion.

UNIT IV: HEALTH PROBLEMS AND PROMOTION

15 hrs.

Common diseases and illnesses: Causes – symptoms – prevention – treatment of Major communicable diseases – Air – Vector and Water borne diseases – STD/STI – AIDS – Polio – Leprosy – Major non-communicable diseases – Lifestyle diseases – Neurological disorders – Asthma – Health problems of specific groups – Women – children – aged – persons with disabilities – Occupational hazards and Role of medical social workers.

Health promotion strategies: Health education – concept – need – target groups – IEC materials – preparation – implementation for specified groups – Health advocacy – meaning – need– strategies – Health campaigning – concept and components of an effective campaign.

UNIT V: PRACTICE AND SPECIAL INTERVENTION STRATEGIES IN DIFFERENT SETTINGS 15 hrs.

Role of a Medical Social Worker: Hospitals – IP and OP departments – Departments and units of Cardiology – Gastroenterology – Pediatric – Dermatology – Ophthalmology – Diabetes – Burn – Cancer – Emergency medicine – Obesity – Blood Bank – Maternal and Child Health settings – Chronic – Acute – Terminally ill – Palliative care Patients – Disability management – Disaster management – Community health – Challenges and limitations of medical social worker.

TEXT BOOK (S):

Rao, Sujatha K. *Do we care? India's Health System*. India: Oxford University Press, 2017. Print.

REFERENCE BOOK(S):

Berridge, Virginia. *Public Health: A very Short Introduction*. New York: Oxford University Press, 2016. Print.

Cannon, Ida M. *Social work in hospitals*. Philadelphia: Press of W.N.F. Fell Co., 1913. Print.

Cesar, M. Carranza, Garces. *Social Work in the Hospital Setting: Interventions*. USA: Trafford Publishing, 2013. Print.

Dalal, Ajit, K. Ray, Subha. *Social Dimensions of Health*. Jaipur: Rawat Publications, 2009. Print.

Mahajan, B.K. and Gupta, M. C. *Textbook of Preventive and Social Medicine*. New Delhi: Jaypee Brothers, 2003. Print.

Park, K. *Textbook of Preventive and Social Medicine*. Jabalpur: BanarsidasBhanot, 2011. Print.

Rao, Sujatha.K. *Do we Care: India's Health System*. New Delhi: Oxford University Press, 2016. Print.

Sundar, I. *Principles of Medical Social work*. New Delhi: Serials Publications, 2014. Print.

Werner, David. *Where there is no Doctor – a health care handbook*. New Revised Edition, New Delhi: Development Communications Division, VHAI, 2014. Print.

WHO, Regional Publications. *District Health facilities: Guidelines for Development & Operations*. Delhi: A.I.T.B.S Publishers & Distributors, 2000. Print.

OPEN EDUCATIONAL RESOURCES (OER) Commons

OER videos

“What Is SOCIAL MEDICINE? What Does SOCIAL MEDICINE Mean? SOCIAL MEDICINE Meaning & Explanation.” *You Tube*, uploaded by The Audiopedia, 6 Nov.

2016, www.youtube.com/watch?v=w3OlstQXe1E. CC License

“An-Introduction-to-Global-Health-Health-Indicators.” *You Tube*, uploaded by Global Health KIx, 16 Jan. 2016, www.oercommons.org/courses/an-introduction-to-global-health-health-indicators-13-06/view. CC Licence.

PSW3401CM HEALTH CARE SOCIAL WORK		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5- Evaluate, K6- Create

MAPPING: COs consistency with PSOs

PSW3401CM HEALTH CARE SOCIALWORK					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	2	2	2	2
CO2	2	3	2	2	2
CO3	2	3	3	2	2

CO4	2	3	3	3	3
CO 5	3	2	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

PSW3402CM PSYCHIATRIC DISORDERS (THEORY)

COURSE OUTCOMES:

6 hrs./wk.

On successful completion of the course, the student will be able to

CO1: outline the nature, causes and classification systems of psychiatric disorders and the process of case intake

CO2: assess the nature and diagnosis of Anxiety and Stress related disorders

CO3: appraise the nature and diagnosis of Dissociative, Somatic and Mood disorders

CO4: examine the nature and diagnosis of Psychotic, Personality and Addictive disorders

CO5: differentiate the nature and diagnosis of Neuro Developmental and Neuro Cognitive disorders

COURSE CONTENT:

UNIT I: UNDERSTANDING PSYCHIATRIC DISORDER

18 hrs.

Mental Health: Definition – Conceptualizing Normal and Abnormal behavior – Myths about mental illness – Bio-Psycho-Social causes – Definition of Psychiatric Disorder – Classification of disorders – meaning and purpose – Introduction to DSM V and ICD 11 – Case Intake – Case History Collection and Mental Status Examination.

UNIT II: ANXIETY, OBSESSIVE COMPULSIVE AND STRESS RELATED DISORDERS

18 hrs.

Description – symptoms – Diagnostic criteria – treatment and management of Generalised Anxiety Disorder – Phobic Disorder – Panic disorder – Obsessive Compulsive Disorder – Post Traumatic Stress Disorder – Acute Stress Disorder – Adjustment Disorder.

UNIT III: DISSOCIATIVE, SOMATIC, BIPOLAR AND DEPRESSIVE DISORDER

18 hrs.

Description – symptoms – Diagnostic criteria – treatment and management of Dissociative Identity Disorder – Dissociative Amnesia – Depersonalisation/ Derealization Disorder – Somatic symptom disorder – Conversion Disorder – Factitious Disorder – Bipolar I – Bipolar II – Cyclothymic Disorder – Disruptive Mood Dysregulation Disorder – Major Depressive Disorder (Single and Recurrent Episodes) – Persistent Depressive Disorder (Dysthymia).

UNIT IV: SCHIZOPHERNIA, PERSONALITY AND ADDICTIVE DISORDER

18 hrs.

Description – symptoms – Diagnostic criteria – treatment and management of Schizophrenia – Schizoaffective Disorder – Personality Disorders (Cluster A, B and C) Addictive Disorders – Substance Abuse – Tolerance –Dependence – Substance Intoxication and Withdrawal – Behavioural Addiction.

UNIT V: NEURODEVELOPMENTAL AND NEUROCOGNITIVE DISORDERS

18 hrs.

Description – Symptoms – Diagnostic criteria – Treatment and Management of Intellectual Developmental Disorder – Autism Spectrum Disorder – Attention-Deficit/Hyperactivity Disorder – Specific Learning Disorder – Neurocognitive Disorders Delirium–Neurocognitive Disorder due to Alzheimer’s Disease – Neurocognitive – Disorder due to Parkinson’s Disease.

TEXT BOOK (S):

Bhatia, M.S. *Short Textbook of Psychiatry (Aids to Psychiatry)*. 5th ed. New Delhi: CBS Publishers & Distributors, 2004.Print.

REFERENCE BOOK(S):

Barlow, David H. and Durand, Mark, V. *Abnormal Psychology – an integrative approach*. Australia: Thomson, 2007.Print.

Butcher, James N. et. Al. *Abnormal Psychology*. 16th ed. Chennai: Pearson Publications, 2016. Print.

Golightley, Malcolm. *Social Work and Mental Health*. 2nd ed. Glasgow: British Library Cataloguing in Publication Data, 2007. Print.

Kaplan and Sadock. *Comprehensive Textbook of Psychiatry*. 9th Revised Edition. USA: Lippincott Williams and Wilkins, 2009.Print.

Kaplan and Sadock. *Synopsis of Psychiatry - Behavioural Sciences/Clinical Psychiatry*.10th Edition. USA: Lippincott Williams and Wilkins, 2007.Print.

Sarason, Irwin G. and Sarason, Barbara R. *Abnormal Psychology – The Problem of Maladaptive behaviour*, 11th ed. New Delhi: Prentice – Hall of India, 2006.Print.

OPEN EDUCATIONAL RESOURCES (OER) Commons

Niraj Ahuja, (2011). *A Short Text Book of Psychiatry*.: Jaypee. Retrieved from: <https://www.pdfdrive.com/a-short-textbook-of-psychiatry-e33431513.html>. CC by license.

OER videos

“Psychology Mental Health Status Examination.” *You Tube*, uploaded by The Audiopedia, 6 Nov. 2016, <https://www.youtube.com/watch?v=1t-uLiq74F4>. CC License.

“Psychiatric Interview for teaching Anxiety” Youtube uploaded by University of Nottinghams "You Tube uploaded by the University of Nottinghaman, 31st January 2020.<https://www.youtube.com/watch?v=li2FHbtVJzc>. CC. License.

PSW3402CM PSYCHIATRIC DISORDERS		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	

K1-Remember, K2-Understand, K3-Apply, K4-Analyze, K5- Evaluate, K6- Create

MAPPING: COs consistency with PSOs

PSW3402CM PSYCHIATRIC DISORDERS					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	2	2	2	2
CO2	2	2	2	2	2
CO3	2	2	2	2	2

CO4	2	2	2	2	2
CO 5	2	2	2	2	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

PSW3501CM HUMAN RESOURCE DEVELOPMENT

(THEORY)

COURSE OUTCOMES:

6 hrs./wk.

On successful completion of the course, the student will be able to

CO1: discuss the fundamentals of Human Resource Management and Human Resource Development

CO2: elaborate the functions of Human Resource planning in Human Resource Development

CO3: evaluate the functions of HR administration in Human Resource Development

CO4: compare the sub systems of HRM for Human Resource Development

CO5: criticise the current trends in Human Resource Development

COURSE CONTENT:

UNIT I: INTRODUCTION – HRM and HRD

18 hrs.

Concept – Meaning – Features – Origin and Development – Nature – Objectives – Functions – Managerial and Operative – Qualities of Human Resource Manager – Ethics in Human Resource Management – HRM and HRD – Association and Similarities.

UNIT II: FUNCTIONS – HUMAN RESOURCE PLANNING

18 hrs.

Job analysis: Definition – Process and importance of Job Description – Job Specification – Job Design – Job Evaluation – Job Enrichment – Job Enlargement – Job Rotation.

Manpower planning: Meaning – Objectives – Planning at different levels – Models – Supply Forecasting and Demand Forecasting – Influencing factors and its importance.

Recruitment: Meaning – Strategies – Sources and Practices of recruitment in India.

Selection: Meaning – Process – methods – personnel assessment – Induction and Placement.

UNIT III: FUNCTIONS – HUMAN RESOURCE ADMINISTRATION

18 hrs.

Compensation: Wage and Salary – Concept and Need – Essentials of Sound wage structure – Types of Incentives Fringe benefits – Monetary and Non – Monetary reward system – Factors affecting compensation.

Training and Development Meaning: Need Assessment – Methods – Advantages – Evaluation – Kirk Patrick Model – Training Effectiveness – Training Vs Development – Need and Approaches – Recent trends in training and development.

Performance Appraisal: Performance Appraisal – Meaning and Need – characteristics of an effective appraisal system – Methods and Problems.

UNIT IV: FUNCTIONS – HUMAN RESOURCE MAINTENANCE AND DEVELOPMENT

18 hrs.

Employee motivation: meaning – types and importance – Employee welfare and social security measures – Retention – Need – Objectives and Strategies – Employee Turnover.

Career Planning: meaning – need and process; Mobility – External and Internal – Internal mobility – Transfer – meaning and types – Promotion meaning and types; Demotion meaning and reasons – Career Development – Planning– steps and scope.

Employee Separation: Meaning – Causes – Types – Retirement and Superannuation – Resignation– Retrenchment – Voluntary Retirement – Dismissal and Discharge – Exit Interview and Settlement procedures.

UNIT V: CURRENT TRENDS

18 hrs.

Developing HR Strategies – HRD System Design Principles – Competency based HR Practices – HR Matrix – Total Quality Management (TQM) – Human Resource Auditing – Human Resource Information System – Utility of Computers in HRM – EHRM – Corporate Social Responsibility – Impact of Globalization and International HRM – Role of social workers.

TEXT BOOK(S):

Subba Rao, P. *Personnel and Human Resource Management Text and Cases*. Mumbai: Himalaya Publishing House, 2012 .Print. (latest edition)

REFERENCE BOOK(S):

Bernardin, John H. *Human resource Management: An Experiential Approach*. New Delhi: Tata McGraw-Hill Publishing Company Limited, 2004. Print.

Gupta C.B. *Human Resource Management*. New Delhi: Sultan Chand and Sons, 2002. Print.

Jyothi P &Venkatesh D.N. *Human Resource Management*. New Delhi: Oxford University Press, 2006. Print.

Kandula, Srinivas R. *Strategic Human resource development*. New Delhi: Prentice Hall of India Private Limited, 2006. Print.

Mamoria C.B, *Personnel Management*. New Delhi: Himalayan Publications, 1996. Print.

Nair, N.G., Nair, Latha. *Personnel Management and Industrial relations*. New Delhi: S. Chand & Company Ltd. 2004. Print.

Padhi, Nayantara. Ed. *Strategic Human Resource Management*. New Delhi: Atlantic Publishers, 2009. Print.

Rao, T.V. et.al. edited. *Alternative Approaches and Strategies of Human resource Development*. Jaipur: Rawat Publications, 2008. Print.

Rao .VSP. *Human Resource Management – Text and Cases*. New Delhi: Excel Books, 2009. Print.

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David S. Bright, Anastasia H. Cortes, Principles of Management, Mar 20, 2019, Houston, Texas, Book URL: <https://openstax.org/books/principles-management/pages/1-introduction>, Section URL: <https://openstax.org/books/principles-management/pages/1-introduction>, License © Jan 21, 2020 OpenStax. Textbook content produced by OpenStax is licensed under a Creative Commons Attribution License 4.0 license. BenTesch, Reserved for thought leaders. 2016, Located at: <https://www.flickr.com/photos/magnetbox/2365104337/>.

<https://www.oercommons.org/courses/principles-of-management-3/view>

License:<https://lumenlearning.com/copyright/> uploaded on 8/18/2016

Academy, Northern. "Core for Social Workers Module 7: Monitoring and Adapting; Transition". OER Commons. Institute for the Study of Knowledge Management in Education, 05 Jul. 2017. Web. 15

PSW3501CM HUMAN RESOURCE DEVELOPMENT		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	

MAPPING: COs consistency with PSOs

PSW3501CM HUMAN RESOURCE DEVELOPMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO1	2	2	2	3	2
CO2	3	2	2	3	2
CO3	3	2	2	3	2
CO4	3	2	2	3	3
CO 5	2	3	2	3	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

PSW3401MO EMPLOYMENT AND LABOUR LEGISLATIONS

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: infer the context of labour and labour welfare in India

CO2: analyse labour legislations in India

CO3: appraise the labour legislations related to wages at workplace

CO4: evaluate social security legislations at workplace

CO5: examine the industry specific labour acts

COURSE CONTENT:

UNIT I: LABOUR AND WELFARE

15 hrs.

Labour: Concept – Indian Labour – Characteristics and Problems – Organised and unorganized sector labour – Labour Welfare – concept– definition – scope – classifications – Labour Welfare Officer – Roles and functions – ILO and it's role in labour welfare in India – Implementation of ILO recommendations in India – Labour Legislations: Concept and historical development of labour legislations in India

UNIT II: LEGISLATIONS RELATING TO FACTORIES AND INDUSTRIAL RELATIONS

15 hrs.

Industrial Employment (Standing Orders) Act 1946 – Factories Act 1948 – Industrial Disputes Act 1947 – Trade Unions Act 1926 – Recent Amendments and compliances related to labour legislations –The Contract Labour (Regulations and Abolition) Act 1970 – Tamil Nadu Industrial Establishments (Conferment of Permanent Status to Workmen) Act 1981.

UNIT III: LEGISLATIONS RELATING TO WAGES

15 hrs.

Wages: Concept and Types – Legislations relating to wages: The Payment of Wages Act 1936 – The Minimum Wages Act 1948 – The Equal Remuneration Act 1976 – The Payment of Bonus Act 1965 – Compliances and Recent Amendments in legislations relating to wages.

UNIT IV: LEGISLATIONS RELATING TO SOCIAL SECURITY **15 hrs.**

Social Security: Meaning – Social Security in organized and unorganized sector – Legislations related to Social Security: The ESI Act 1948 – The EPF and Miscellaneous Provisions Act 1952 – Gratuity Act 1972 – Maternity Benefit Act 1961– Workman’s Compensation Act 1923.

UNIT V: INDUSTRY SPECIFIC LABOUR ACTS **15 hrs.**

Industry Specific Labour Acts – The Plantation Labour Act 1951 – The Mines Act 1952 – The Shops and Establishments Act 1953 – The Inter State Migrant Workmen (Regulation of Employment and Conditions of Service) Act 1979 – The Employment of Manual Scavengers and Construction Of Dry Latrines (Prohibition) Act 1993 – Applications of Legislations – Recent Amendments and Relevant forms for legal filling or Documentation.

TEXT BOOK(S):

Kapoor, N.D. Elements of Industrial Law. New Delhi: 14th ed., Sultan Chand & sons, 2020. Print.

REFERENCE BOOK(S):

Gaurav Tiwari. *Labour Law*. Rajasthan: Oxford Book Company, 2012. Print.

Gupta, Ritu. *Sexual Harassment at Workplace*. Haryana: Lexis Nexis, 2014. Print.

Kumar, Suresh. *Dynamics of Industrial relations in Contemporary India*. Chandigarh: Abhishek publications, 2007. Print.

Mediratta, Surinder. *Handbook of Law, Women and Employment*. New Delhi: Oxford University Press, 2009. Print.

Memoria, C.B., Memoria, Satish. & Gankar S.V. *Dynamics of Industrial relations*. Bombay: Himalaya Publishing House, 2011. Print.

Mishra, L. *Case Laws on Industrial relations: Issues and implications*. New Delhi: Excel Books Publications, 2006. Print.

Singh, B. D. *Industrial Relations labour Laws*. New Delhi: Excel Books, 2011. Print.

Zad, N.S. & Bhandari, Nilamkumar. New Delhi: Taxmann Publication, 2014. Print.

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Yesudhas, ronald. Para legal education for social workers. April 2020. OER Commons, <https://www.oercommons.org/courseware/lesson/65487>. Accessed 22 April 2020, CC 4.0 Licence.

ushistory.org, Labor vs. Management, U.S. History Online Textbook, <http://www.ushistory.org/us/37b.asp>, Thursday, October 15, 2020.

<http://www.oercommons.org/courses/37b-labor-vs-management/view>

OER Videos

Labour Laws Decoded/UPSC/The Hindu Editorial, You tube, Uploaded by Brain IAS, 12 September 2016, CC by Licence, <https://youtu.be/oaPnxySK4e4>.

Introduction to EPFO Act, 1952, ELI, 1976 and EPS 1995, You tube, uploaded by Knowledge4u, 16 May 2020, <https://youtu.be/uNcK-XnEThA>.

Minimum Wages Act, 1948-Introduction, You Tube, uploaded by Knowledge4u, 16 June 2020, <https://youtu.be/b7cOMI01I0>.

PSW3401MO EMPLOYMENT AND LABOUR LEGISLATIONS		
Class	II MSW	Semester III
Cognitive Level	K1 Remember	
	K2 Understand	
	K3 Apply	
	K4 Analyse	
	K5 Evaluate	

MAPPING: COs consistency with PSOs

PSW3401MO EMPLOYMENT AND LABOUR LEGISLATIONS					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	2	2	2
CO2	3	3	2	2	2
CO3	3	3	2	3	2
CO4	3	3	2	3	2
CO 5	3	3	2	3	2

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

PSW3201EI URBAN COMMUNITY DEVELOPMENT

(THEORY)

COURSE OUTCOMES:

4hrs./wk.

On successful completion of the course, the student will be able to

CO1: outline the nature and concept of urban community development

CO2: analyse the various urban administrative structures

CO3: appraise the relevance of social work methods in urban community development

CO4: examine the problems and issues of urban development

CO5: evaluate the challenges in urban community development

COURSE CONTENT:

UNIT I: URBAN COMMUNITY

12 hrs.

Concept – meaning – Characteristics of Urban community – differences between rural and urban community – Urbanisation – History and theories of Urbanisation – urbanization in India – Challenges of urbanization – Urbanisation Policy – Jawaharlal Nehru JNNURM– City Development Plans – City – meaning – classification – suburbs– developing satellite towns.

UNIT II: URBAN ADMINISTRATION

12 hrs.

Urban Administration – Structure – Functions – problems – recent administrative reforms – National – State – Corporation – Municipality – Town Panchayats – Townships – Slum Clearance Board – Significance of the 74th Amendment.

UNIT III: URBAN COMMUNITY DEVELOPMENT

12 hrs.

Community Development: Meaning – Definition – Objectives – Principles and Methods – Scope – Urban Community development – need – origin – programmes – process and approaches – Social Resource Mapping – Urban Community development – Projects – schemes – programmes in five –year plans – The role of District Urban Development Agency (DUDA)– Development Authorities– Community Worker and other bodies in Urban Development; Relevance of Social work methods in urban community development.

UNIT IV: URBAN SOCIAL PROBLEMS

12 hrs.

Urbanisation – Problems in Urban planning and development – Urban housing – Development of Slums – Displacement – Migration – Homelessness — Unemployment – Poverty – Family disintegration – Divorce – Domestic violence – Elderly care and Protection – Sex and Sexuality (inter-Intra gender) – Commercial Sex work

Urban Crimes – Drug abuse – alcohol addiction – Juvenile delinquency – Cyber crimes – Influence of Media – Social media

Urban Health – Human index in urbanisation – Accessibility and Public health – Monopolisation of Health care

Environment – Domestic – Industrial – Technological waste – issues of transportation – pollution – waste management – damages to Eco system

UNIT V: ROLE OF GOVERNMENT AND NGOs IN URBAN DEVELOPMENT

12 hrs.

District Urban Development Agency (DUDA) – Urban Development Projects – Municipal Corporation – Slum Development Board – Government Programmes and Schemes for Urban development – Poverty alleviation Schemes – Institutional care and support – Participatory Urban development Programmes – People’s participation in Urban governance – NGOs, Civil Societies and Voluntary groups in urban development – Public Private Partnerships – CSR and Urban development

TEXT BOOK(S):

Mahala, O.M. *Urban governance in India*. New Delhi: Authors press, 2011. Print.

REFERENCE BOOK(S):

Dandekar, V M. and Rath Nilakantha. *Poverty in India*. Books for change, Bangalore, 2008.

Kant Singh, Krishna and Shankar, Singh Ram. *Social Work and community development*. New Delhi: ABD publishers, 2011. Print.

Palanithurai G. *Dynamics of New Panchayati Raj System in India*. New Delhi: Concept publishing company volume 1, 2 (2002). volume 5(2006)., volume 6 (2008). Print.

Rao, Surya G. *Urban Development with Community Initiatives – Retrospect sand Prospects*. New Delhi: Atlantic Publishers & Distributors, 2000. Print.

Saleth, R Maria. *From Individual to community*. New Delhi: Sage Publications, 2012. Print.

Thudipara, Jacob Z. *Urban Community Development*. 2nd Edition. Jaipur: Rawat Publications, 2013. Print.

Venkateswarlu, D., Rao, Hanumantha, M.& Bhaskar. S. *Facets of Urban Society in India: Processes, Problems and Development*. New Delhi: Serials Publications, 2006. Print.

OPEN EDUCATIONAL RESOURCES (OER) Commons

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Based on a work at <https://ocw.tudelft.nl/courses/rethink-city-new-approaches-global-local-urban-challenges/>.

OER video

[Dr. Darinka Czischke Ljubetic](#), [Dr. Dominic Stead](#), [Dr. Roberto Rocco](#), [Igor Pessoa](#), [Luz Maria Vergara d'Alençon](#), Rethink the City: New Approaches to Global and Local Urban Challenges by [TU Delft OpenCourseWare](#), <https://ocw.tudelft.nl/courses/rethink-city-new-approaches-global-local-urban-challenges/?view=lectures>, <https://www.youtube.com/watch?v=A7cJAt5ABpQ&feature=youtu.be>, is licensed under a [Creative Commons Attribution-NonCommercial-ShareAlike 4.0 International License](#).

PSW3201EI URBAN COMMUNITY DEVELOPMENT		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

MAPPING: COs consistency with PSOs

PSW3201EI URBAN COMMUNITY DEVELOPMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	2	3	2
CO2	3	3	2	3	2
CO3	3	3	2	3	2
CO4	3	3	3	3	3
CO 5	3	3	2	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

**PSW3201FP FIELD PRACTICUM IN COMMUNITY DEVELOPMENT
(FIELDWORK)**

COURSE OUTCOMES:

24 Working days

On successful completion of the course, the student will be able to

- CO1: analyse the objective and role of community organizations
- CO2: evaluate the nature and causes of problems in the community
- CO3: create appropriate strategies for addressing the community issues
- CO4: formulate project management and resource mobilization strategies
- CO5: design advocacy activities for community development

Common requirements

1. Understanding the working of an agency in relation to the agency's goals– policies and philosophy.

2. Experiencing direct practice with the client systems and the management operations of the work of the setting.
3. Plan and organize a programme
4. Preparation of a Concept paper (A concept paper is general paper that is written about a given concept with information– statistics and persuasive arguments)

Community Development specific requirements

1. To understand needs of various groups in the community and the agencies response to meet these needs.
2. To study the impact of the need (need – fulfillment gap) / disease / problem / disability on the individual family and society.
3. To learn the process of project management and resource mobilization.
4. To observe– participate and understand the possibilities of advocacy work.
5. To identify an issue– plan and organize a relevant need based programme for the community.

PSW3201FP FIELD PRACTICUM COMMUNITY DEVELOPMENT		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

MAPPING: COs consistency with PSOs

PSW3201FP FIELD PRACTICUM COMMUNITY DEVELOPMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

**PSW0301FP FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK
(FIELDWORK)**

COURSE OUTCOMES:

24 Working days

On successful completion of the course, the student will be able to

CO1: analyse the objective and role of Medical and Psychiatric social work practice

CO2: evaluate the agency's goals, policies and philosophy with its operations

CO3: evolve case management plan including case intake and rehabilitation

CO4: design appropriate interventional programmes for the clients' families and the community

CO5: formulate strategies for the practice of social work in Medical and Psychiatric setting

Common requirements

1. Understanding the working of an agency in relation to the agency's goals– policies and philosophy.
2. Experiencing direct practice with the client systems and the management operations of the work of the setting.
3. Plan and organize a programme
4. Preparation of a Concept paper (A concept paper is general paper that is written about a given concept with information– statistics and persuasive arguments)

Medical and Psychiatric Social Work specific requirements

1. To get hands –on training in working with persons with physical and mental health issues.
2. To gain the requisite practice skills in the following –
 - a. Case history taking and Mental Status Examination
 - b. Therapeutic Interventions & Rehabilitation Processes
 - c. Home visits and Referral services
 - d. Community based Rehabilitation

PSW0301FP FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

MAPPING: COs consistency with PSOs

PSW0301FP FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

PSW0302FP FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT

(FIELDWORK)

COURSE OUTCOMES:

24 Working days

On successful completion of the course, the students will be able to

- CO1: analyse the objective and role of industrial social work practice
- CO2: appraise the real time HR practices in the field
- CO3: evaluate the role of HR in changing work trends
- CO4: design appropriate HR systems and procedures in organizational settings
- CO5: formulate strategic HR practices

Common requirements

1. Understanding the working of an agency in relation to the agency's goals– policies and philosophy.
2. Experiencing direct practice with the client systems and the management operations of the work of the setting.
3. Plan and organize a programme
4. Preparation of a Concept paper (A concept paper is general paper that is written about a given concept with information– statistics and persuasive arguments)

Human Resource Management specific requirements

1. To gain knowledge about the basics of the working of the HR department and its functional areas.
2. To get hands – on training in the HR functional areas.
3. To understand the agencies commitment to the following:
 - a. Industrial counseling & Employee Welfare programmes
 - b. Social responsibility of industries
 - c. Statutory and Non Statutory benefits and measures provided
 - d. Scope for Industrial Social Work

* Each student is required to complete the above two papers during the third and fourth semesters.

PSW0302FP FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

MAPPING: COs consistency with PSOs

PSW0302FP FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3

CO 5	3	3	3	3	3
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Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

PSW4401CM PSYCHO–SOCIAL ASSESSMENT, INTERVENTIONS AND REHABILITATION

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO 1: describe various psychosocial assessment modalities used for intervention and rehabilitation

CO 2: examine psychosocial interventions at the individual level

CO 3: appraise psychosocial interventions at the family and community level

CO 4: propose appropriate psychosocial strategies for rehabilitation

CO 5: criticize the role of psychiatric social workers in various settings

COURSE CONTENT:

UNIT I: PSYCHOSOCIALASSESSMENT

15 hrs.

Psychosocial issues faced by psychiatric patient – family and community – Psychosocial Assessment – Definition – Components – Needs Assessment – Disability Assessment Tools – Disability Assessment Scale (DAS) – WHO – Indian Disability Evaluation and Assessment Scale (IDEAS) – The international Classification of Functioning – Disability and Health (ICF) – WHO – Community Needs and Resource Assessment.

UNIT II: PSYCHO SOCIAL INTERVENTION AT INDIVIDUAL LEVEL

15 hrs.

Intervention – Definition – Approaches – Biological Intervention – Pharmacological Management and Electroconvulsive Therapy (ECT) – Psychological – Psychoanalytic – Cognitive and Behavioural – Psycho Social Intervention – Person and Family Centered – Case management – Definition – Drug Adherence – Assessment of barriers to adherence – Approaches to improve adherence – Adherence Therapy – Activities of Daily Living (ADL) – Cognitive Retraining – Enhancing resilience and well-being – Psycho Education – Definition – Focus and Components – Improving functionality and Communication – Supportive Psychotherapy – Social Skills Training – Vocational Skills Training – Psychosocial Therapies.

UNIT III: PSYCHO SOCIAL INTERVENTION AT FAMILY AND COMMUNITY LEVEL

15 hrs.

Family– Building healthy relationships within family members – Addressing care giver/family burden – Support services to family – Networking and Support groups – Psycho Education – Enhancing Coping Strategies – Educating families about community resources and welfare schemes.

Community – Creating Awareness and Educating community through Campaigns – Eradicate stigma and discrimination – Community care and support for the patient and the family – Work with Faith

Healers and community leaders – Community Mental Health Camps and Centres – Assertive Community Treatment.

UNIT IV: PSYCHO–SOCIAL REHABILITATION

15 hrs.

Concepts – Recovery, Rehabilitation and Reintegration – Rehabilitation – Definition – Goals, Objectives – Strategies and Principles – Settings – Residential and Non – Residential – Needs assessment – Institutional Based Approaches (IBR) – Community based interventions – objectives – goals – Role of social workers in rehabilitation planning and implementation – Role of family in rehabilitation process – Mainstreaming patient in family and community – Community as a therapeutic medium – Concept of Therapeutic Community – Community Integration – Schemes and Programmes – Rehabilitation act, 2000 – Networking and its significance.

UNIT V: PSYCHIATRIC SOCIALWORK SETTINGS

15 hrs.

Role of Psychiatric Social Workers in Various Settings – Psychiatric department in hospitals– Mental Health Institutions – Child Guidance Clinics – Correctional Institutions – Schools – Special schools – Industries – De–addiction centres – Geriatric centres – Suicide Prevention Centres – Victims of violence – HIV/STD clinics – Scope and Limitations of psychiatric social work practice – Social Worker in Mental Health – Essential knowledge – Skills – Ethical responsibilities towards patients – Challenges – Scope and Limitations.

EXPERIENTIAL LEARNING METHODS

Case Study – Individuals, family, community – assessed with Reports

Application of Assessment Tool to individuals/ Family / Community and discuss result

Designing intervention models for recovery, rehabilitation, reintegration

TEXT BOOK(S):

King Robert. et.al. *Manual of Psychosocial Rehabilitation*. U.K:A John Wiley & Sons, Ltd, Publications, 2012. Print.

REFERENCE BOOK(S):

Antony, John D. *Psychotherapies in Counselling*. 1st ed. Dindigul: Anugraha Publications, 2003. Print.

Corey, Gerald. *Theory and Practice of Counseling and Psychotherapy*. 7th ed. Australia: Thomson, 2005. Print.

Directorate General of Health Services, National Institute of Health & Family Welfare, GOI. *Manual of Mental Health for Social Workers*. New Delhi: 2016. Print.

Francis, Abraham P. *Social Work in Mental Health: Areas of Practice, Challenges and Way Forward*. New Delhi: Sage Publications, 2014. Print.

Francis, Abraham P. *Social Work in Mental Health: Contexts and Theories for Practice*. New Delhi: Sage Publications, 2014. Print.

Gazda, George M., Ginter, Earl, J., Home, Arthur, M. *Group Counseling And Group Psychotherapy*. United States: Allyn and Bacon, 2001. Print.

Patel, A.K. & Dubey, M.V. *Clinical Social Work*. Delhi: Crescent Publishing Corporation, 2010. Print.

Pruthvish S. *Community based Rehabilitation of Persons with Disabilities*. New Delhi: J.P. Brothers Medical Publishers Private Ltd. 2006.Print.

Sekar, K., Parthasarathy R., & Muralidhar D. *Handbook of Psychiatric Social Work*. Bangalore: NIMHANS, 2011. Print.

Turner J. Francis. *Social Work Treatment*, 4th ed. London: Free Press, 1996. Print.

Verma, Rattan. *Psychiatric Social Work in India*, New Delhi: Sage Publications, 1991. Print.

WEBLINK(S):

Sherri Melrose, Debra Dusome, John Simpson, Cheryl Crocker, Elizabeth Athens Supporting Individuals with Intellectual Disabilities and Mental Health February 11, 2015 | Updated: December 9, 2020 licensed under a Creative Commons Attribution 4.0 International License

Foundations for Assisting in Home Care Author(s): Kimberly B. McLain, Andrea C. Wade and Erin O'Hara–Leslie Publication Date: April 27, 2018 Creative Commons Attribution 4.0 International License

COs cognitive level and mapping with PSOs:

PSW4401CM PSYCHO–SOCIAL ASSESSMENT, INTERVENTIONS AND REHABILITATION						
CO	COGNITIVE LEVEL	PSO				
		1	2	3	4	5
CO1	K2 – Understand	3	3	2	3	2
CO2	K3 – Apply	3	3	2	3	3
CO3	K4 – Analyse	3	3	2	3	3
CO4	K5 – Evaluate	3	3	2	3	3
CO5	K6 – Create	3	3	3	3	3

Strongly correlated (3), Moderately correlated (2), Weakly correlated (1)

PSW4402CM EMPLOYEE WELLBEING AND SOCIAL WORK PRACTICE

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: discuss the significance of social work in Occupational settings

CO2: analyse employee problems at workplace

CO3: apply counselling techniques

CO4: formulate appropriate Workplace Health Promotion (WHP) programmes

CO5: develop effective Employee Assistance Program (EAP) for employee wellbeing

COURSE CONTENT:

UNIT I: OCCUPATIONAL SOCIAL WORK (OSW) – AN INTRODUCTION 15 hrs.

Occupational social work (OSW) – concept, meaning – definition – history – principles – relevance of occupational social work in social work practice – role of social workers in OSW – ethical issues – scope of occupational social work.

UNITII: WORKPLACE PROBLEMS 15 hrs.

Problems at workplace – interpersonal and intrapersonal problems – deviant behaviour – absenteeism – Substance and behavioral addiction – personal growth and development – workplace stress – depression and anxiety – work place violence – remote working problems – financial, social, sexual or legal problems – career transition issues – Employee relations – marital and family problems – child or adult care issues – work life balance – Workplace problem assessment – awareness – interventions – services.

UNITIII: INDUSTRIAL COUNSELLING AND INTERVENTIONS 15 hrs.

Employee Counselling – Need and Objectives – person centered Counselling – Family Counselling – Group Counselling – Career and Development Counselling – Setting up counselling in workplace – Psychotherapy – Goals – Major types – Rational Emotive Behavioral Therapy – Behavioural Therapy – Treating substance abuse and addiction – Techniques – Modeling – Token Economy.

UNIT IV: WORKPLACE HEALTH PROMOTION (WHP) 15 hrs.

Workplace Health Promotion (WHP) – meaning – principles – characteristics – benefits – occupational health promotion policies and programmes – industrial accidents and safety management – management of workplace Ergonomics – Developing, implementing, evaluating WHP programme in organisations need assessment – analysis for Interventions – extending services – consultations – advocacy – evaluation for the effective implementation.

UNITV: EMPLOYEE WELLBEING AND EMPLOYEE ASSISTANCE PROGRAMME (EAP) 15 hrs.

Employee Engagement – objectives – types – importance – strategic employee engagement programmes at workplace – Employee Assistance Programme – concept – meaning – definition – objectives – origin – scope – need and importance – EAP frame work and documentation understanding occupational psychology – employee well being activities – relevance and application – happiness evangelism – emerging trends and relevance in Indian Industries.

EXPERIENTIAL LEARNING METHODS

Case study assessed by a rubric

Case study analysis of the best practices of welfare and social security measures.

Book/ Journal review by a critical analysis

Designing WHP/ Employee engagement activities

Role plays/ Simulation exercises

TEXT BOOK(S)

Sinha, Debotosh. *Aspects of Industry and Occupational Social work*. Delhi: Abhijeet Publications, 2007. Print

REFERENCE BOOK(S)

Mamoria c, mamoria Satish, Gankar s.v. *Dynamics of Industrial Relations*. Mumbai; Himalaya Publishing House, ed. 2011. Print

Mannion, Lawrence P. *Employee Assistance Programs: What Works and What Doesn't*. Santa Barbara: Praeger Publishers Inc, 2004. Print.

Sarma, A.M. *Aspects of Labour Welfare and Social Security*. Mumbai: Himalaya Publishing House, 2014. Print

Sivarathinamohan R. *Industrial Relations and Labour Welfare*. Delhi; PHI Learning Private Limited, ed. 2016. Print

E-BOOK(S):

Shotlander, Jennifer. *An Introduction to Employee Assistance Programs*. Kindle ed. NetCE.2016.

WEBLINK(S):

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Remix published on Jun 30, 2020 by Roda Mae Rodel: Organizational Psychology: The Social Dimension of Work

Janette O'Neill-Scott: Organizational Psychology: The Social Dimension of Work, remix published on Jan 13, 2021, <http://creativecommons.org/licenses/by-nc/4.0/>

COs cognitive level and mapping with PSOs:

PSW4402CM EMPLOYEE WELLBEING AND SOCIAL WORK PRACTICE						
CO	COGNITIVE LEVEL	PSO				
		1	2	3	4	5
CO1	K2 – Understand	3	3	2	3	2
CO2	K3 – Apply	3	3	2	3	2
CO3	K4 – Analyse	3	3	3	3	3
CO4	K5 – Evaluate	3	3	3	3	3

CO5	K6 – Create	3	3	3	3	3
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Strongly correlated (3), Moderately correlated (2), Weakly correlated (1)

PSW4403CM ORGANISATIONAL BEHAVIOUR AND ORGANISATIONAL DEVELOPMENT

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to –

CO1: explain the foundation and relevance of organizational behaviour

CO2: analyze the implications of individual and group behaviour in organizations.

CO3: interpret the role of leaders in organizations

CO4: appraise the role of change and culture in organizational behaviour.

CO5: design appropriate OD techniques for organizational effectiveness

COURSE CONTENT:

UNIT I: ORGANISATIONAL BEHAVIOUR – AN INTRODUCTION

15 hrs.

Organisation – Concept – meaning and definition – organisational behaviour – Concept – meaning and definition – challenges – contributing disciplines of OB – Relevance of OB to management discipline and its functions – Significance of the study of individual – group and social concepts in OB – Historical evolution of OB.

UNIT II: INDIVIDUAL AND GROUP DIMENSIONS OF ORGANISATIONAL BEHAVIOUR

15 hrs.

- A. Individual Dimensions: Behaviour: Concept – meaning and definition– Individual differences – Personality – concept– measurement of personality – Personality and its implication for management – Perception – Attitudes and Values: Stereotypes – Prejudice – concept – Learning – Concept – process – Learning and behaviour modification: Learning organization. Emotions: Concept – meaning – handling emotions – Emotional Intelligence. Motivation: Concept – meaning– application of motivational theories in reward systems and empowerment – quality of work life and job satisfaction
- B. Group Dimensions: Interpersonal Behaviour – meaning and nature – Group Dynamics – Concept – meaning – definition of group – types of groups – formation of group – theories and functions – group behaviour and decision making – Teams – formation and functions – Relevance of teamwork in organizational behavior – Task force – quality circles and implications.

UNIT III: LEADERSHIP AND CONFLICT MANAGEMENT

15 hrs.

Interpersonal skills – communication – problem solving– decision making – importance in organisations; Leadership – meaning – Theories of Leadership – Charismatic leadership theory – Trait theory – Behavioural theory – Situational Theory – Leadership Styles – Likert’s Style – Managerial Grid – Fiedler’s Contingency Model – Hersy– Blanchard situational Model – Path–Goal model – Leadership in Indian Organisations. Conflict – concept – definition – individual vs group conflict – conflict resolution and management – negotiation and grievance handling.

UNIT IV: ORGANISATIONAL CHANGE AND CULTURE

15 hrs.

Change – concept – definition – Organisational Structure and designs – nature of change – factors in Organisational change – planned change – process and stages of change management – responses to change – Resistance to change – factors in Resistance to change – Handling resistance to change – Growth and Change – Organisational Culture – Concept – definition – Creating and Sustaining Organisational culture – values and creating vision – socialization of employees – employee engagement – impact of social culture on organisational culture.

UNIT V: ORGANISATIONAL DEVELOPMENT

15 hrs.

Organisational Development (OD) – meaning – concept – goals of OD – process – OD Interventions and Techniques – Sensitivity Training – Survey Feedback – Process Consultation – Team Building – Inter–group Development – Contemporary Techniques – Technology – Continuous Improvement – Process Reengineering – Innovations – Learning Organisation – Talent Management – Future of Organisation Management.

EXPERIENTIAL LEARNING METHODS:

Case Study

Business/OD/HR case study analysis with assessment questions.

Book/Journal Review

Critical analysis of an article / chapter

Assessment and Intervention Tools

apply simple OD tools and discuss results

Visits to organization

assessed through group presentation and reports

TEXT BOOK(S):

Aswathappa K. *Organisation Behaviour*. New Delhi: Himalaya Publishing House, 2005.Print.

Gupta C.B. *A Textbook of Organisational Behaviour*. New Delhi: S.Chand and Company Limited,2018.Print.

Prasad L M. *Organisational Behaviour*. New Delhi: Sultan Chand & Sons, 2010.Print.

REFERENCE BOOK(S):

Adam–Smith, Derek and Rayner, Charlotte. *Management and Leadership in Organizations: Strategy, Ethics and Diversity*. Mumbai: Jaico Publishing House, 2009. Print.

Burke, Warner. W. *Organization Change: Theory and Practice*. New Delhi: Sage Publications India, 2012. Print.

French L. Wendell, Bell H. Cecil Jr., Vohra Veena. *Organization Development*. South Asia Edition: Pearson, 2018. Print.

Khanka, S.S. *Organisational Behaviour (Text and Cases)*. New Delhi: S.Chand & Company Ltd., 2012. Print.

Luthans Fred. *Organizational Behaviour*. New York;Mc Graw–hill International Edition 2008. Print

Robbins, Stephan P. Judge, Timothy A. *Essentials of Organisational Behaviour*. Canada: 2017, Pearson education. Print.

OPEN EDUCATIONAL RESOURCE(S):

Organisational Behaviour, University of Minnesota Libraries Publishing Edition, 2017. This Edition. Adapted From A Work Originally Produced In 2010 By A Publisher Who Has Requested That It Not Receive Attribution. Minneapolis, MN. [Author removed at request of original publisher] licensed under a Creative Commons Attribution–Non Commercial–Share

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COs cognitive level and mapping with PSOs:

PSW4403CM ORGANISATIONAL BEHAVIOUR AND ORGANISATIONAL DEVELOPMENT						
CO	COGNITIVE LEVEL	PSO				
		1	2	3	4	5
CO1	K2 – Understand	3	3	3	3	3
CO2	K3 – Apply	3	3	3	3	3
CO3	K4 – Analyse	3	3	3	3	3
CO4	K5 – Evaluate	3	3	3	3	3
CO5	K6 – Create	3	3	3	3	3

Strongly correlated (3), Moderately correlated (2), Weakly correlated (1)

PSW4501CM COUNSELLING FOR SOCIAL WORK PRACTICE

(THEORY)

COURSE OUTCOMES:

5 hrs./wk.

On successful completion of the course, the student will be able to

CO1: describe the foundational concepts of counselling

CO2: discuss the models of counselling and its application

CO3: appraise the qualities of a professional counsellor

CO4: demonstrate skills of counselling in social work practice

CO5: examine appropriate techniques in various counselling settings

COURSE CONTENT:

UNIT I: BASIC CONCEPTS OF COUNSELLING**15 hrs.**

Counselling – Definition – Difference between Counseling and Psychotherapy – Goals of Counselling – Objectives – Types – Principles – Counsellor-Client Relationship – Characteristics of clients – Voluntary and Non-voluntary clients – Need and relevance of counselling in social work practice.

UNIT II: COUNSELLING MODELS AND PROCESS**15****hrs.**

Models of Counselling – Egan's Skilled Helper Model – Cormier and Hackney's Model and Eclectic Model – Stages of counselling – Rapport building – Exploration/Assessment – Establishing working alliance – Counselling Intervention – Ending/Termination and Follow up.

UNIT III: PERSONAL AND PROFESSIONAL ASPECTS OF COUNSELLING**(QUALITIES OF A COUNSELLOR-old title of the unit)****15****hrs.**

Qualities of Counsellor (McLeod John) – Personal beliefs and Attitudes – Conceptual clarity – Personal soundness – Mastery of technique – Ability to understand and work within social system and Openness to inquiry. – Rogerian Core Conditions of Counselling – Unconditional positive regard – Congruence and Empathy – Different roles of a Counsellor – Professional Helper – Ethics and Counselling – Importance of Education, Training and Supervision for effective counselling.

UNIT IV: TECHNIQUES AND SKILLS OF COUNSELLING**15****hrs.**

Techniques: Psychoanalytic Techniques – Person-Centered Counselling – Cognitive Therapy – Behavioural Therapy – Rational Emotive Behaviour Therapy (REBT) – Family Counselling – Supportive Skills: Observation – Interviewing – Attending – Listening – Responding – Interpersonal – Communication – Creative thinking and problem-solving skill – Developmental model of counsellor competence.

UNIT V: COUNSELLING IN VARIOUS SETTINGS**15****hrs.**

Role and functions of a counsellor in different settings – Educational – Career – Marriage and family counselling – Clinical settings – De-addiction centres – Correctional settings – Crisis counselling – Abuse counselling – Grief Counselling – Geriatric Counselling – Counselling persons with disability – Terminally ill – Victims of Disaster and violence.

EXPERIENTIAL LEARNING METHODS

- Exercise on Rapport Building
- Self– Assessment on counselling Skills
- Role plays and demonstration of counselling sessions
- Case studies: Diagnosis and preparation of intervention plan
- Practice counselling skills in Educational and Career settings

TEXT BOOK(S):

McLeod, John. *An Introduction to Counselling*. Third Edition. Delhi: Indian reprint. Rawat Publication, 2008. Print.

REFERENCE BOOK(S):

Antony, John. *Skills of Counselling*. Dindigul: Anugraha Publications, 2003. Print.

McLeod, John. *Counselling Skill*. 3rd Ed. Delhi: Indian reprint. Rawat Publication, 2009. Print.

Joyce, Phil S., Sills, Charlotte. *Skills in Gestalt Counselling and Psychotherapy*. New Delhi: Sage Publications, 2002. Print.

Wosket, Val. *Egan’s Skilled Helper Model: Developments and Applications in Counselling*. New York: Routledge Publications, 2006. Print.

WEBLINK(S):

“Counseling Skills.” *YouTube* Uploaded by College of Mental Health Counselling. 2012, <https://www.youtube.com/watch?v=aodrYDAo9xk>. CC BY license.

Shaker, [Elizabeth & Martinez, Graciela. *Career and Life Planning*. 2020. \[OER commons <https://www.oercommons.org/courses/counseling-110-career-and-life-planning> . Accessed 19 February 2021.\]\(#\)](#) CC BY 4.0 license.

COs cognitive level and mapping with PSOs:

PSW4501CM – COUNSELLING SKILLS FOR SOCIAL WORK PRACTICE						
CO	COGNITIVE LEVEL	PSO				
		1	2	3	4	5
CO1	K2 – Understand	3	3	2	2	3
CO2	K2 – Understand	3	3	2	2	3
CO3	K3 – Apply	3	3	2	2	3

CO4	K4 – Analyze	3	3	3	2	3
CO5	K5 – Evaluate	3	3	3	2	3

Strongly correlated (3), Moderately correlated (2), Weakly correlated (1)

PSW0301FP FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK (FIELDWORK)

COURSE OUTCOMES:

24 Working days

On successful completion of the course, the student will be able to

- CO1: analyse the objective and role of Medical and Psychiatric social work practice
- CO2: evaluate the agency's goals, policies and philosophy with its operations
- CO3: evolve case management plan including case intake and rehabilitation
- CO4: design appropriate interventional programmes for the clients' families and the community
- CO5: formulate strategies for the practice of social work in Medical and Psychiatric setting

Common requirements

1. Understanding the working of an agency in relation to the agency's goals– policies and philosophy.
2. Experiencing direct practice with the client systems and the management operations of the work of the setting.
3. Plan and organize a programme
4. Preparation of a Concept paper (A concept paper is general paper that is written about a given concept with information– statistics and persuasive arguments)

Medical and Psychiatric Social Work specific requirements

1. To get hands –on training in working with persons with physical and mental health issues.
2. To gain the requisite practice skills in the following –
 - a. Case history taking and Mental Status Examination
 - b. Therapeutic Interventions & Rehabilitation Processes
 - c. Home visits and Referral services
 - d. Community based Rehabilitation

PSW0301FP FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

MAPPING: COs consistency with PSOs

PSW0301FP FIELD PRACTICUM IN MEDICAL AND PSYCHIATRIC SOCIAL WORK					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)

**PSW0302FP FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT
(FIELDWORK)**

COURSE OUTCOMES:

24 Working days

On successful completion of the course, the students will be able to

- CO1: analyse the objective and role of industrial social work practice
- CO2: appraise the real time HR practices in the field
- CO3: evaluate the role of HR in changing work trends
- CO4: design appropriate HR systems and procedures in organizational settings
- CO5: formulate strategic HR practices

Common requirements

5. Understanding the working of an agency in relation to the agency's goals– policies and philosophy.
6. Experiencing direct practice with the client systems and the management operations of the work of the setting.
7. Plan and organize a programme
8. Preparation of a Concept paper (A concept paper is general paper that is written about a given concept with information– statistics and persuasive arguments)

Human Resource Management specific requirements

1. To gain knowledge about the basics of the working of the HR department and its functional areas.

2. To get hands – on training in the HR functional areas.
3. To understand the agencies commitment to the following:
 - e. Industrial counseling & Employee Welfare programmes
 - f. Social responsibility of industries
 - g. Statutory and Non Statutory benefits and measures provided
 - h. Scope for Industrial Social Work

* Each student is required to complete the above two papers during the third and fourth semesters.

PSW0302FP FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT		
Class	II MSW	Semester III
Cognitive Level	K1 – Remember	
	K2 – Understand	
	K3 – Apply	
	K4 – Analyse	
	K5 – Evaluate	
	K6 – Create	

MAPPING: COs consistency with PSOs

PSW0302FP FIELD PRACTICUM IN HUMAN RESOURCE DEVELOPMENT					
CO/PSO	PSO				
	1	2	3	4	5
CO1	3	3	3	3	3
CO2	3	3	3	3	3
CO3	3	3	3	3	3
CO4	3	3	3	3	3
CO 5	3	3	3	3	3

Strongly Correlated (3), Moderately Correlated (2), Weakly Correlated (1)